

**Corporate Resources Overview & Scrutiny Committee  
Performance Task and Finish Group Meeting 21<sup>st</sup> November 2014**

	<b>Outcome</b>	<b>Output</b>	<b>Timeframe</b>
<b>1</b>	<b>Risk to performance of budget proposals</b> Risks to performance as a result of the adoption of budget proposals (e.g. future inability to meet current standards) are to be assessed as part of the budget setting process using a RAG status.	The business planning summary sheets will be completed with RAG statuses indicating the level of risk to performance as a result of proposals as part of the budget setting process.	January 2015
<b>2</b>	<b>QA of the Improvement Plan</b> Recognition that the quality assurance of the Improvement Plan prior to approval could be improved. Agreed that the 2015/16 Improvement Plan would be 'road tested' with a small group of members to ensure clarity and understanding prior to wider consultation.	COT / Informal Cabinet to assess/review content of Improvement Plan 2015/16  Draft Improvement Plan 2015/16 to be 'road tested' with a small group of Members.  Changes to the Improvement Plan as a result of the 'road testing' prior to consultation and challenge through Scrutiny during April.  Final draft to Cabinet and County Council.	February 2015  Early April 2015  April 2015  May 2015
<b>3</b>	<b>Items on Overview &amp; Scrutiny Forward Work Plans</b> Acknowledged that the Improvement Plan is not at the core of the work of O&S Committees. Agreed that forward work plans will include reports on specific work-streams / activities from within the Improvement Plan at appropriate intervals through the year.	Draft 2015/16 O&S Committee Forward Work Plans for consideration by each O&S Committee.	April 2015
<b>4</b>	<b>Review of National PIs</b> Non-statutory national PIs are to be reviewed for usefulness prior to being included in the target setting	Target setting reports for each O&S Committee to scrutinise and challenge prior to finalisation of targets and reporting to Cabinet in May.	April 2015

	<p>process. Those deemed not to be useful will not be subject to the process. As part of annual target setting and where data can be benchmarked with other authorities/organisations, clear reasons why top quartile performance can not be targeted or maintained will need to be stated as part of the rationale for the target set. Member challenge of annual targets will be concentrated on annual revision of the Improvement Plan.</p> <p>Future target setting/performance impact will also be considered as part of budget proposal risks.</p>		
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